Corolla Education Foundation Board Meeting

Wednesday January 11, 2023 – 2pm

Via Zoom or in person at Corolla Library

In attendance: President Meghan Agresto, VP Al Marzetti, Treasurer Bryan Daggett, Secretary Allison Broughton, Susan Taylor, Frieda Harris, Marcy Moore. Executive Director Sylvia Wolff. Members of the public: Erin Price.

The meeting was called to order at 2:06pm. A quorum was established.

Board action

* Approve December minutes – Susan made a motion to approve the December meeting minutes. Meghan seconded and all voted in favor.
* McKinney Vento annual review and approval – Meghan made a motion to approve the McKinney Vento policy as presented. Susan seconded and all voted in favor.
* Review and approve Calendar 2023-2024 calendar (has been reviewed by parents and teachers already) – Susan made a motion to approve the calendar. Marcy seconded and all voted in favor.
* Review policy change for tide-based tardies that have weather advisories – If there is a severe weather alert issued by Currituck County, tardies and/or absences may be excused for those unable to safely drive to school from the 4-wheel drive area. The policy will be amended in the parent manual and presented for Board approval next month.
* Getting Sylvia check signing capacity—Meghan made a motion to allow Executive Director Sylvia Wolff to be a check signer on the Corolla Education Foundation’s TowneBank accounts. Susan seconded and all voted in favor.

Board President/Director’s Update

* Parent survey update – One 5th grade student plans to transition to Dare County middle school for 6th grade next year, but all other students plan to return. Approximately 60% of respondents prefer non-traditional holiday breaks, especially a full week break in February versus a traditional spring break at Easter. 28% of respondents self-identify as economically disadvantaged. At 40% we would begin to qualify for programs.
* 1095s – For the second year, CEF is paying for a service that allows the state to talk to Acadia to prove that we pay health insurance for employees and provide 1095s.
* Number for Free/Reduce Lunch provided to Sound E-rate/Jeannene Hurley for a grant they’re helping us with for internet access/networking.
* SIP updates – pursuing 4H, archery, and tennis. Archery and 4H would be in school activities. Tennis would be outside of school.
* Epicenter/Performance Review Updates – Due at the end of this month: Board Conflict of Interest policy (no changes) and certificate of Civil and Liability Insurance (call into Towne to see if any changes are necessary with the new lot).
* PLC updates – Board president was called in to deal with an incident involving students today. A parent alerted school staff to an incident that occurred outside of school. Meghan, Sylvia, Kerri Applebaum, and some students met to discuss. Sylvia will add a reminder to the upcoming newsletter regarding Say Something, the anonymous tip line, which would have been an appropriate avenue of reporting in this instance.
* Substitute teacher updates – Sean Sonnenberg is in about three times a week to help with math. Sylvia will work with Dori to streamline the process for logging hours and paying subs.
* Past/Upcoming Events – Christmas in Corolla was a tremendous success.
* Lottery open and update – There are currently 14 students on the lottery list for 10 spots for the 2023-24 school year. Two current students are leaving for Dare County schools at the semester break, adding two more available seats for next year.
* Cleaning update – All are satisfied with the contracted services.
* Calm Minds Kind Hearts program will finish at the end of the month.
* Merchandise update – WEVS apparel is in. All orders that haven’t been picked up are at the school.
* Testing – The second round of check-ins is coming up the final week of January
* Staff – Teacher Kelly officially has her NC license, but only for middle school ELA so she is pursuing her Science Praxis. Teacher Gill has just re-submitted his application. Teacher Voldish has completed two semesters of her reading specialist designation. Teacher Gill has completed one semester of his Master’s in Teaching program.
* Field trips—Successful trip to the NC Aquarium. Middle school students are about to go to Future City competition in Raleigh.
* KidWind is April 1.

Treasurer’s Report

* Operating Account :  $283,424
* New Building Account:  $821,519
* Total $1,104,943
* State funding for charter schools has been running at a higher-than-expected rate, so there is only 29% remaining for the fiscal year, although 42% of the fiscal year remains. Therefore, if this continues, state funds received will run out earlier than usual - potentially March. Practically, this just means the operating account appears more in the black YTD than it functionally is.
* Expense for instructional supplies in December was unusually high ($6k) so that needs investigation.

Committee Reports

* Curriculum Committee update – Expanded committee will meet at 11:30 on January 26.
* Capital Campaign Committee Update – Very successful annual appeal—paper mailing, media campaign, and email blast. $88k raised with $50k match for $138k in 5 weeks! Another $10k reimbursement from OBCF (that’s $10k check and $20k reimbursement for architect’s work), logos for donors are on the website.
* Facilities Committee – County planners appear to have an open mind with regard to our Alternative Parking Plan providing for 6 onsite spaces. A new narrative re: why WEVS needs less than the amount specified in the Uniform Development Ordinance will be submitted as part of the WEVS Major Site Plan Resubmittal.. Per the County’s request, the resubmittal will show a crosswalk from a to-be-constructed bike/ped path on the west side of Corolla Village Road and the drop-off lane will still need to be approved by NCDOT. The resubmittal will be filed on January 26. Approximately 10 builders have been selected to receive the revised bid package which should be distributed in early February.
* Grievance Committee – n/a

Public Comment – none

Meghan made a motion to adjourn the meeting. Susan seconded and all voted in favor. The meeting was adjourned at 3:06pm.