**Minutes for Wednesday, May 13, 2020**

**2pm, Virtual Meeting**

In attendance: President Meghan Agresto, VP Al Marzetti, Secretary Allison Broughton, Treasurer Bryan Daggett, Susan Taylor, Gerri Adams, Frieda Harris, Teacher Liz Fennimore, Karen Clark

The meeting was called to order at 2:00pm. A quorum was established**.**

**Board action**

* + Minutes of April BOD Meeting - Gerri motioned to approve, Susan seconded. All voted in favor.
	+ Closed session –contracts (teacher, testing)/bonuses (at end of meeting)

**President’s Report**

* + NC grading decisions- Face-to-face (real time virtual) curriculum delivery will continue until the scheduled start of EOGs. A project will be assigned for the period from scheduled EOG start to the last day of school, but there will not be daily instruction. There is no ceremony planned as yet for graduation, but hope for a parking lot celebration, depending on official guidance.
	+ Generous donors to our families! – Four different donors (one of them giving twice) provided grocery gift cards totaling $2,250. Nine school families accepted gift cards.
	+ Teacher Appreciation – Almost every family either contributed money or made a gift for teachers. A virtual appreciation event was held via Zoom and Facebook Live.
	+ Requested and received new schoolhouse lease from Twiddy. No changes from prior year lease.
	+ Federal Personnel EC report in which we indicated WEVS has 1.15 dedicated fully-licensed teachers per student was submitted.
	+ IDEA training from 9-1 on May 14 – Meghan will attend, and text Liz if she needs another set of eyes and ears. There is a new grant platform.
	+ Form 479 was submitted today, attesting that the school is fully compliant with the Children’s Internet Protection Act.
	+ Waiting list— two new names on list, both from a family that has relocated to Corolla from out of state. No other changes since the April BOD meeting.

**Treasurer’s Report**

April Revenue exceeded expenses by $5K, bringing our year-to-date surplus to $59K. Our operating account bank balance was $89,379.96 and our CDs totaled $473,150.22. Expenses were normal except that we had no contracted services for the month.

We have fully depleted REAP grant funding. By the end of May, we will have received all but $5K of our state money for the fiscal year so we will see a dip in our surplus during June. In early May, we received the $14K from Currituck County that was noted as overdue in the April BOD meeting. A check from Dare County has also just arrived.

*Other items of note*:

We have $1500 remaining IDEA money (Federal) -- use it or lose it by June.

As expected, our donations /contributions for the year are significantly lower than years past (about half) due to refraining from active fundraising this school year.

*BUDGET*—Reduced Forecasted Revenue out of conservatism to provide for possible cuts in county education funding. We’ll still be okay if that’s the case. We have sufficient cash reserves in the bank to operate the school without any county revenue at all. An increase in Psychological Services takes into account increased spending this year. Debbie Welpe provided more and different types of sessions, and Angela Speck was paid more because there were several IEP renewals. 74% of our budget is salary and benefits.

Meghan made a motion to pass the budget for FY 2020-2021, Al seconded, and all approved. Bryan will sign for the Board and send to Acadia by the end of the month.

**Curriculum Committee Report**

Susan attended NCEES training. They are trying to get Professional Development (PD) on the platform and trying to coordinate the need they see in PD plan with the courses that are offered. Part 2 of training is tentatively scheduled for next week. Teacher-Admin Wolff is best candidate to help log Monday meeting PD.

Teachers must complete PDPs and Susan must approve. Teachers have to sign off on original platform, even though evaluations will be done differently. All steps must be done sequentially and by June 5. It’s on the teachers’ to-do list for completion. EC Aide Allen is not included because she is not listed as a teacher yet. Summative evaluation is next. NCEES didn’t approve of dropping into Zoom for observation. Student work could be observed on Seesaw.

**Building Committee**

* Moving things out of chapel – Everything WEVS owns is out of the chapel and in the schoolhouse. Teacher Assistant Fretwell is cleaning in the chapel.

**New Business**

* State calendar changes—The mandatory start date of August 17 does not apply to WEVS. As of now, 1025 instruction hours will still be required for the 2020-21 school year. The state calendar also requires five virtual learning days to be built into the calendar
* Planning for fall— We need to start thinking about contingency plans in the event that public health guidelines re: COVID do not allow all students to meet in person at the same time. Double sessions and alternating days are a possibility. There will likely be some direction from the state, but it may not apply to charter schools. Consider a Zoom meeting with the Board and parents to discuss mid-summer.
* EC Aide Allen’s status – She is not in NCEES system. It is unclear whether she can be SP2 if she didn’t have a teacher’s contract this year. She must be designated as a teacher on her contract if she is delivering curriculum.

**Old Business – none**

**Teacher update**

* + Extended School Year—Two students are eligible for ESY. It is up to the school to make the decision on a case-by-case basis. Compensatory education is also decided on a case-by-case basis. EC hours should be altered since they are being altered for other students. The school is offering services to the best that current circumstances will allow. Teacher Fennimore will work with one student for ESY and EC Aide Allen will work with the other.
	+ IEP team updates – Teacher Fennimore had the first virtual IEP meeting, which went well. She has been trying to go to weekly state webinars (at 1pm every Wednesday), but they have been cancelling many because they don’t have any updated information. Another IEP meeting is coming up soon and a third IEP is up at the end of the month. Teacher Fennimore is giving the option of virtual meetings to parents and allowing them to decide whether they’re comfortable with it. Frieda: new IEP students for next year? Maybe 1—on waiting list.
	+ Update on virtual learning-- Parents aren’t making kids attend class to the extent that they initially were. Offering a series of how-to videos for parents for virtual learning might help. Teachers are using fewer digital tools to make it less complex and confusing for students and parents. They will continue to streamline virtual teaching tools and expectations over the summer to be ready as necessary in the fall.

**Public Comment** – Karen Clark expressed her gratitude for everyone’s hard work.

Closed Session.Al Marzetti made motion to enter Closed Session. Motion seconded by Meghan Agresto.

**Meeting adjourned** at 3:57.