**Wednesday, October 4, 2017 Corolla Library**

**Meeting of the Board of Corolla Education Foundation**

**Meeting Called to Order at 2:00 p.m.** Meghan Agresto, Al Marzetti, Bryan Daggett, Susan Taylor, Pam Fearn and Dee Werner in attendance. . A quorum was established.

* **Approval of August Minutes.** Susan Taylor motioned to approve the minutes of the September board meeting; Dee Werner seconded the motion; all voted to approve.

**Officer & Committee Reports**

**President’s Report**:

* Meghan Agresto provided the following update: New substitute teachers on board, including new hire who we are hoping will work with student during Special Ed Aide’s pregnancy leave..
* REAP Grant approved.
* Meghan is attending some of the Monday Teacher meetings. Teachers are keeping minutes in Peer Led Community excel form in DB>WEVS>Teacher Communications
* Susan Taylor spoke at a gathering and the group – PEO -awarded WEVS with a $100.00 donation.
* Teacher Fennimore is getting paid from both State and Federal IDEA grant money so we need to make sure to do a monthly Time and Effort report on her time spent on EC work. Bryan is looking at the information to make sure we follow the proper procedures.

**Treasurer Report** - Bryan Daggett provided the following report:

* We are through ¼ of our school year. Tracking slightly over budget because Currituck County waits until December to provide funding for the school year..
* At the end of September, CEF had $149,615 in the operating account and $192,007 in CD’s in the reserve account. For the month, our revenue was $160 greater than expenses - so within 1 percent of break even. We have not yet received any funds from Currituck or Dare County.
* Bryan is keeping an eye on cost codes to make sure that expenses are being allocated to the appropriate accounts.
* Still waiting for audit report.

**Curriculum Committee Report** - Dee Werner and Susan Taylor

* The board discussed a number of training related issues and opportunities for teachers and logistics related to hiring subs.
* Dee continues to meet with teachers and do observations along with Susan

**Old Business**

* Teacher curriculum flow charts
* Dividers for Church classroom
* Enforcement of two week lesson plans (Susan and/or Dee will follow up with teachers before 10/18 planned EVAAS observations)
* Volley Ball – Bryan will follow up with teachers about best dates to start after-school practice
* Bylaw amendment relating to non-discrimination needs to be formally executed and filed with Office of Charter Schools. Al and Meghan will sign and send off.

**New Business**

* Board discussed different approaches for improving the school grade for WEVS . Focus was on how to get from a C to a B rating.
  + Teachers should be sure they are incorporating a "what we're going to learn/what did you just learn" into all lessons so students get the big point and you all know if they didn't get it
  + Teachers will use peer learning communities to help each other understand what's working with what struggling student, share PD, or ask for help.
  + 3rd grade classes and up should have some Learn how to Take a Standardized test component, not unlike the portfolio does.  Using released test questions, teaching ways that tests try to mislead/trick, how to interpret testing words (per=multiplication), etc with the general attitude not of "we do boring things" but rather "there is a strategy to this and we want to make sure you all are on top if it to keep anxiety down and success high."
  + Teachers will get 3 baseline tests done for all students 3rd and up with MClass, Fountas and Pinnell, and CASE.  Board is willing to bring in subs to help you find the time to get this done but is hoping you and they can see results beginning of November, end of January, and end of April.  May use substitute help as needed to cover study halls/specials to find time to accomplish this.
  + Dee will call Chowan county schools to see how they went from a D to a B in two years and will report back to us.

**Teacher Report**s – Sylvia Wolff provided an update

* + BOGs and scores
  + Field Trips – Jennette’s pier and upcoming Woodlawn trip
  + Peer Led Community Meetings -
  + Hurricane Days missed since last meeting - none
  + Archery training/team – must meet for practice at least 10 times during school hours. Had a great training with parents and teachers.
  + Technology - new projector plan (return $100 projector and order better one)
  + Stamps – Rick Kinner and upcoming Stamp Expo the OBX Stamp Club is hosting for WEVS

**Public Comment –** No members of the public in attendance.

**Meeting Adjourned** at 4:04 pm on motion by Al, second by Susan and all voting to adjourn.