Wednesday, December 9, 2020

2pm, Virtual Meeting

In attendance: President Meghan Agresto, VP Al Marzetti, Treasurer Bryan Daggett, Secretary Allison Broughton, Susan Taylor, Gerri Adams, Frieda Harris, Teacher Liz Fennimore, Teacher-Admin Sylvia Wolff, Karen Clark

Meghan called the meeting to order at 2:00pm. A quorum was established.

Board action

* + Approve November minutes – Susan made a motion to approve the November meeting minutes. Frieda seconded and all voted in favor.
	+ Ratify changes to Lottery Policy (addition of errors; edits) – Meghan formalized the Lottery Policy and the addition of Section 10 – Errors. Gerri moved to ratify the changes to the Lottery Policy. Susan seconded, and all voted in favor.
	+ Ratify LIEP (addition of column for virtual learning; no substantive changes)- policy for low English proficiency students. The policy was submitted as usual and sent back through performance review for the addition of virtual learning. Bryan moved to adopt the updated LIEP policy. Gerri seconded, and all voted in favor.
	+ Decide on Annual Appeal strategy—[See Building Committee report below] General fundraising appeal for end of 2020. Capital campaign to begin when details of plans to build plans are more certain.
	+ Approve BTSP (Beginning Teacher Support Plan) (needs to happen annually)
	+ Ratify board membership started with September meeting – Everyone who we elected this year has a term that started in September 2020. Gerri moved to ratify board membership beginning in September 2020. Frieda seconded, and all voted in favor.

President’s Report

* + Lottery enrollment – 1 child. Opened lottery following Thanksgiving
	+ School photos returned – Meghan will write a thank you note to Bruce Lorenz and Lorenz Fine Photography for again donating photos (individual and group) for every student.
	+ Donations – A $300 unsolicited donation was received.
	+ Performance review – The Lottery Policy and Board membership were submitted.
	+ Plans for EOG testing (schedule drafted) – accommodations and grades. Working through logistical concerns of accommodation for students, including multiple breakout rooms.
	+ PRC (Financial Codes) 164, 165, and 166 updates – have been waived – all Covid money needs to be spent by December 17.

Treasurer’s Report

For November, revenue totaled $50K, including revenue from both Dare and Currituck counties. Budget projections on revenue might have been too conservative as thus far cuts related to COVID have not occurred and extra funding for COVID related costs are higher than anticipated.

Expenses for the month were $40K, with only technology costs and HR expenses being above budget YTD.

Additional CDs matured in November and proceeds were moved to the operating account as CD interest rates remain very low.

Total assets as of 12/4/2020 were $661K.

Pastor Jim Southern has agreed to serve on the Capital Campaign Committee, either directly or through a Corolla Chapel board member.

Audit has been done and paid for.

Committee Reports

* + Curriculum – Next semester will be Teacher Fretwell’s student teaching semester. Teacher Moore has agreed to be her go-to person. Details of her student teaching requirements will need to be discussed with her school.
	+ Building – Al, Gerri, and Meghan met to look at a building in the Village. Bryan has met with local landowners regarding the donation of the land adjacent to the school building. The owners would like to retain ownership of the property with a long-term lease (30, 50 years) of the land at a favorable rate. Details remain to be worked out. Propose a general fundraising campaign for year-end and pitch the capital campaign when more details regarding building and cost are known. The next step for moving forward with the local landowners will be to get something in writing. Bryan will draft an email to them requesting a meeting and with bullet points regarding what would work for the school and would be consistent with their wishes.
	+ Grievance – none

New Business – none

Old Business – none

Teacher/ Teacher/Admin update

* Attendance update – Some students have returned to virtual learning until after the holidays. All students are on track.
* EC updates – Teacher Fennimore just had her first IEP parent meeting of the school year. There are five IEPs right now. Teacher Fennimore has been in communication with Karen Little from the state regarding the EC compliance review. Karen will review 2 IEPs from last year. The remote learning plan states that students with an IEP can come in-person full time.
* Parent conferences updates – not too many parents signed up
* 3D printers – Teachers Fennimore, Sonnenberg, and Wolff signed up for the Impact grant program, which gave each of them a 3D printer. The purpose of the grant program is to show that STEM education can help students with test taking and computational thinking. Students made bookmarks and kite spools. They have been really creative and having fun with the projects.
* Concerns? – Some Chromebooks may need to be replaced. Extension cords needed.
* The Beginning Teacher Support Plan (BTSP) needs to be consistent with the template put out by the state, which emphasizes training the trainer. Teacher-Admin Wolff modified the verbiage to include that the school could have a mentor that comes from within the school (as opposed to sub-contracting) and that the mentor would receive a stipend. This does not mean that the school will discontinue sub-contracting to mentor beginning teachers. Meghan made a motion to approve the edits to the BTSP. Gerri seconded, and all voted in favor.
* Mental health training/replacing Debbie Welpe –Teacher-Admin Wolff received an email today that teachers must have a 6-hour mental health training, and reached out to NEEAT and Exploris to see how they plan to receive the training. A mental health policy for students and staff must be submitted by September 2021. January board meeting to include discussion regarding the possibility of hiring a mental health professional.

 Public Comment – none