Minutes for Wednesday, November 10, 2021

2pm, Virtual option or at Library meeting room for in-person option

In attendance: President Meghan Agresto, VP Al Marzetti, Treasurer Bryan Daggett, Secretary Allison Broughton, Frieda Harris, Marcy Moore. Teacher-Admin Sylvia Wolff. Members of the Public: Karen Clark, Erin Price, Jacquelin Winter, Mark Adams.

The meeting was called to order at 2:11pm. A quorum was established.

Board action

* Approve October minutes- Bryan made a motion to approve the minutes from the October board meeting. Meghan seconded and all voted in favor.
* Face covering policy review – Currituck 6.01% positivity rate (yellow) Dare (10.571%) (red)—As of last Friday’s numbers, the mask policy does not require review.
* Work on annual appeal email (“Continued Growth”)? Given the current status of the capital campaign, it would be wise to also embark on the annual appeal. Bryan drafted a letter, which he will send to everyone for feedback. Meghan will send out the appeal via email as usual. This year, we will also send a paper mailing to Corolla addresses. Al will orchestrate the paper mailing with Coastal Impressions. Meghan made a motion to put together a paper appeal in conjunction with our email appeal, the expense of which is not to exceed $4000. Bryan seconded and all voted in favor.

President’s Report

* Epicenter Performance Review – submitted final audit with Management Discussion and Analysis. Admission and lottery policies are due by the end of the month – they do not need changes before submission.
* Covid update: students in quarantine/positive cases (0/0)
* PRC 182 and 172/173 – nearing completion – have learned that it’s best to suggest spending awarded money on one thing in CCIP grant to simplify budget codes.
* Adjusted payroll date for Thanksgiving/Winter Break – will run a couple of days early based on closures
* Submitted MOE for IDEA grant from last year

Treasurer’s Report

CEF had a deficit for the month of October as there continues to be revenue issues at the state level. The General Assembly has not yet fully approved a budget. More money is rumored to be available in the coming weeks.

Due to revenue issues, both state and county, CEF’s year-to-date finances are -$49K. With reserves and the operating account, the revenue issues have not altered the foundation’s ability to pay the bills or teachers. A surplus is anticipated for the fiscal year.

Expenses were within a few percent of what was budgeted - more detail at the end of each quarter.

At the end of October, the new building account grew to $34K with a significant donation from OBXTek received along with other smaller donations. Additional sums for the new building have also been pledged.

A CD ($131K) at First National is maturing. The current CD rate is .7% to hold funds for 18 months. Bryan made a motion to cash out the CD and move the funds to the building campaign fund. Meghan seconded and all voted in favor.

The 2020-2021 audit was completed incorporating the annual Management Discussion & Analysis and has been uploaded to the state before the required date. The audit shows CEF’s strong financial health and transparent processes. The audit is available for board members to read in Dropbox and is available for any members of the public.

Committee Reports

* Curriculum/Teacher Eval/Professional Development –Susan has observed teachers and will meet to discuss evaluations with teachers.
* Capital Campaign – A local business pledged $2500 this year and next year, and provided additional contacts for potential donations. A clear vision and purpose for the board’s fundraising efforts is needed. A meeting with David Shufflebarger to discuss this plan is scheduled for 11/19 at 11:30am.
* Grievance Committee – Teachers reviewed the grievance process at their last PLC.

New Business

* Back to school plan – The plan is posted on ESSR and public website with a form for public feedback.

Old Business

* Outdoor classroom and OBC/Lighthouse – Waiting on funds from PRC 182 for additional needs to outfit the space, but it has successfully been used by students as is.

Teachers/Admin update

* Office of Civil Rights Report was submitted.
* Weekly Covid testing at school has started. Sixteen of 51 students and staff have signed up. Two tests have been conducted so far—all results were negative. Testing will occur every Monday. The link to sign up and information is posted on the school website.
* Academic testing- Teacher Aide Gill can now access scores. Teacher Kite is now an administrator.
* Check-ins: Math check-ins are complete. No surprises in the results. Work has begun in areas needed. We will want to sign up for a summer school option.
* Parent/teacher conferences are scheduled for this week and next
* SIP – First meeting and first Fun Friday event are upcoming. The goal will be outreach, inclusion, and education re: the capital campaign. It might be helpful for school psychologist Kerry Applebaum to meet with the SIP team.
* Christmas in Corolla—8 evenings (Fridays and Saturdays) beginning after Thanksgiving. Parents will be asked to staff the schoolhouse during the event. Students will carol through the Village on Friday, December 10.
* PD—Teacher-Admin Wolff attended NERESA conference. It was validating to the work at WEVS. Teacher-Admin Wolff is also signed up for NCATS PBL in January and is encouraging teachers to go attend a conference. Teacher Voldish has an EC conference in Greenville next week.
* PBL—Teachers are revising the project foundation, aiming to move to ONE quarter-long service project at end. The change will allow older students to have research time during which they are not managing younger students.
* PLC- PowerSchool IDs students based on attendance and EOG scores. Teachers analyze the data and assess at PLC.
* Field trip- to Jennette’s Pier and Roanoke Island Festival park on November 30.
* December 2 – Whalehead Club is open for WEVS families. Middle school students will perform tours.
* Kudos to the teachers for their amazing work.

 Public Comment

Karen is taking a live turtle to the school before it is transported to the aquarium.

 Meghan made a motion to adjourn. Bryan seconded and all voted in favor. The meeting was adjourned at 3:25