**Minutes of Board of Director Meeting**

**Wednesday, July 8, 2017 @ 2p.m.**

**Corolla Schoolhouse**

**Meeting Called to Order** at 2 p.m. Meghan Agresto, Al Marzetti, Dee Warner, Susan Taylor, Pam Fearn attended in person. Frieda Harris and Bryan Daggett participated telephonically. A quorum was established. Teacher Sylvia Wolff attended the last half of the meeting.

**Minutes** of the June 27, 2017 Board Meeting – Susan Taylor moved to approve, Meghan Agresto seconded, all voted to approve minutes as submitted. Minutes so adopted.

**Board Action:**

* **Concussion Policy**. Meghan had circulated a draft policy in advance of meeting incorporating comments from board members. Al Marzetti made a motion to adopt policy as amended by Meghan & Susan seconded motion. All voted in favor of adopting the policy as amended.
* **Non**-**Discrimination Policy** – Agreement to extend coverage of policy to cover sexual orientation, gender expression and socio-economic background. Will be put on website and on employment application.
* **Tardy Policy –** tabled until August meeting.

**Reports:**

* **Treasurer’s Report –** Bryan Daggett provided the following update:
  + Appraisal on adjacent Twiddy property was secured from Culpepper & Associates. Appraised value was $130,000. Bryan will share with Sharon Twiddy and the board.
  + June data not yet received from Acadia, so not possible to provide report on budget.
  + At Fiscal YE, the operating account had a balance of $168,124 and $191,322 in 3 Towne Bank Certificates of Deposit. This total of $359, 446 was slightly over projections for FYE.
* **President’s Report** – Meghan Agresto provided the following update:
  + E-mail sent to parents including teacher bio’s and summer work
  + Website updated for summer as well as lead-in items for upcoming year, such as minutes, calendar (e.g., holidays, testing dates)
  + Teacher Moore’s license is now valid; she’s been approved to be an SPII for the next year.
  + EDDIE database updated
  + Average Daily Membership reported for 2017-18.
  + REAP grant submitted. Many thanks to Betsy Wheeler for her help on grant application.
  + IDEA grant submitted following announcement of final allotment
  + Housekeeping - goodbye event for Mr. Prelovsky; on-boarding for Sean Sonnenburg completed.
  + All teacher contracts executed for upcoming school year. Updated payroll data sent to Acadia.
  + Followed up with Geoff Gorski, however none of the “small-school” principals that he reached out to returned his call.
* **Old Business -** Meghan provided an update on parent feedback on online survey as to how the last school year went. Responses very favorable with a couple limited exceptions.
* **Curriculum Committee Report -** Dee Warner provided the following update:
  + Dee & Meghan met with Sean Sonnenberg and gave him developmental assignments to work on over the summer. Susan said she would do something similar for Teacher Fennimore. CC will work on getting Dee on EVAAS so she can be evaluator for Sean.
  + Sylvia provided an update of an analysis of the correlation of school absences and lower test scores. While not definitive proof of causation, there appears to be a clear correlation where students with the most absences had lower than average test scores. A discussion ensued on strategies to help students with IEP’s progress such that EOG scores improve. While the primary focus is on learning, and not teaching to the test, it has to be recognized that EOG testing is a tool that provides a useful feedback metric and there is utility to improving test scores.
* **New Business –**
  + Should we establish a formal framework for soliciting teacher feedback? General sentiment that we separately invite teachers to board meetings and let them know that that is a vehicle for providing feedback so that, for the time being, preferable to keep it an informal process.
  + Needed equipment for growing student body (e.g., desks/chairs, room dividers) – preliminary discussion; agreed that room dividers will be necessary for Fellowship Hall.
  + Professional Development – Liz Fennimore attended IEP 504 training & Wilson training to learn about math dyslexia. Still trying to get Blair into autism training course. Sylvia has started Masters’ program and provided Board with an overview of initial phases of program.
  + Meghan is updating teacher policy manual to include Education Support.
  + Susan indicated that a local choir director indicated a willingness to do Vocal lessons with students. Susan will forward contact details to Sylvia.
  + Sylvia discussed a project concept called “Shipwrecked”, which includes how to build a community and economy to survive and then how to build a vessel to get off the island and back to civilization.

**Adjourn -** Susan made a motion to adjourn, Meghan seconded. All voted to adjourn. Meeting adjourned at 4 p.m.