Corolla Education Foundation Board of Director’s Meeting

November 14, 2018

2:02 Meghan Agresto called the meeting to order.  Members present:  Meghan Agresto, President, Al Marzetti, Vice President, Bryan Daggett, Treasurer, Dee Werner, Secretary, Susan Taylor; by phone - Gerri Adams, Frieda Harris.

Bryan Daggett motioned to approve the minutes.  Susan Taylor seconded the motion.   Minutes were approved by unanimous decision.

**President’s Report**

Treasurer Bryan Daggett did Management Discussion and Analysis part of the audit and turned it in time.

Annual Daily Membership projection due for next year.  We will remain at 38 students.

Rosetta Stone cost is high - for future discussion:  do we need to add a Spanish teacher to our staff?

Lottery update - after Thanksgiving, the lottery will open and Meghan Agresto will contact people on the waiting list. (Approximately ten to fourteen students.). Lottery is Friday, March 8, 2019.

Unexcused absences - three students with concerns.  Board will keep eye on this as year passes; may need to meet with parents for due diligence to explain state law and possible consequences.

Educational leave request for two students going to Australia through the month of December. Meghan Agresto will approve request since teachers did not have any concerns, and parents have agreed to complete assignments.  The board agreed with this decision.

LIEP - completed and turned in (School plan for Low English Proficiency).

**Treasurer’s Report**

2018 audit completed

At the end of October, we had $37,254 in our operating account, $370,640 in CD accounts.

YTD our expenses exceed our revenue by $14K. Funds have been pulled from state charter funds.

Salaries and most other major expenses are on budget. We are 1/3 through our fiscal year. We anticipate Dare county payments to begin before the end of November, and the usual pattern of all Currituck county money being all deposited at once in December or January.

Long term financial posture $400,000 in savings; this could be half of money needed to build a school facility.  It would be possible at this time to have a down payment and secure a mortgage.  Board discussed possibly building a school house in the future; decided to wait.

**Curriculum Committee Report**

Susan Taylor observed Sylvia Wolfe and Marci Moore and Sean Sonnenberg (unannounced).  Observations are turned into NCEs.  Still has an unannounced for Liz Fennimore.

**Old Business**

None at this time.

**New Business**

Annual appeal - Bryan Daggett put together a draft.  Theme will be growth; progressive development; school performance and how money has an impact.  Separate letter to parents at beginning of year; Corporations done in December; request going out this month.

Contract for IEP testing.  Linda Ward retired.  We need someone who is qualified in NC for psychological testing.  Discussed options. Frieda Harris agreed to take lead on finding someone.

Parent Complaint Forms - some schools have these.  Future discussion - do we want to provide this?  Training would need to be provided to teachers.  Al Marzetti suggested for Meghan Agresto to send out some samples for board to look at.

**Teacher Update**

Sylvia Wolff - Raleigh field trip huge success.  History and science covered.  Chaperone team was a dream.  Stopped at Explorers, a charter school in Raleigh.

Upcoming field trip - Manteo - day after Thanksgiving - going to Island Farm, and recycling center in Manteo to learn what happens in recycling plant.  Richard Etheridge presentation will be attended.

4th and 5th graders do representations at Whalehead Club, December 7th 5:30pm; school will have a pot luck that night.  Sing from 5 - 5:30. Parents can wait in Bridal Preparation Suite.

**Public Comment**

Parent - Kerri Engley stated that WEVS kids will be playing at nursing home - ukulele playing, every other Monday.

3:44 Break

3:48 Closed session

Bryan moved to end closed session at 4:55pm.   Al Marzetti seconded the motion.  Motion was approved unanimously.

Al Marzetti motioned to end meeting. Meghan Agresto seconded the motion.  All voted in favor of adjourning the meeting.  Meeting adjourned 4:56pm